

ELECTRONIC MEMORANDUM

TO: Human Resources Directors of All SCEIS Agencies

FROM: Samuel L. Wilkins

DATE: May 19, 2015

SUBJECT: Human Resources Management Dashboard Now Available in Business Objects

The State Human Resources Division (SHRD) and the SCEIS Team are pleased to announce the creation of the HR Management Dashboard in Business Objects. SHRD and the SCEIS team have compiled data regarding various HR functions into one easy to use, interactive dashboard report. This report can be accessed in Business Objects within the SCSG Enterprise folder.

The dashboard takes 13 different components and groups them into four areas: Demographics, Personnel, Compensation and Training and Development. Below is a list of what users will find in the dashboard.

| <u>Demographics</u> | <u>Personnel</u> | <u>Compensation</u> | <u>Training & Development</u> |
|----------------------------|---------------------------------------|----------------------------|--|
| Gender by Generation | TERI & Retirees | Average Salary by Payband | CPM Graduates by Year |
| Race by Generation | Trial and Probationary by Generations | Pay Actions by Type | |
| FTE's by Funding | Average Agency Service | | |
| Position Vacancies | Retirement Eligible Employees | | |
| Temp Employees | | | |
| Education level | | | |

The SCEIS Team has created the [HR Management Dashboard Guide](#) to provide instructions on how to use the dashboard. This guide is attached and also posted on the SCEIS Weekly Updates page in conjunction with this message.

If you have any questions about this message, contact the SCEIS Help Desk at (803) 896-0001 (Select option 1 for SCEIS Help) or by email at SCEISHelpDesk@sceis.sc.gov.